

REGIONAL VICTIM SERVING SOCIETY

Protection of Privacy - Personal information provided is collected in accordance with Section 33(c) of the Alberta Freedom of Information and Protection of Privacy Act (the FOIP Act) and is protected under Part 2 of that Act. It will be used for the purpose of assessing your qualifications and suitability as a potential volunteer member on the Regional Victim Serving Society Board of Directors. Should you require further information about collection, use and disclosure of personal information, please contact: [contact position, full address, and business telephone number].

General Information

Last Name

Given Name(s)

By what name do you wish to be called?

Preferred pronouns

Physical Address
 (Suite/Apt No., Street Address, City/Town/Village/Hamlet, Postal Code)

Phone Number(s)
 Home: _____
 Cell: _____

Email(s)

Employment Status

- Employed (full-time or part-time)
- Self-employed
- Unemployed
- Retired
- Student

Place of Current Employment
 (if applicable)

Position Title

Education and Credentials
 Level of Education: _____
 Degree Obtained: _____
 Professional Designation(s): _____

Languages
 Please list all languages that you are fluent in.

Language	Speaking	Writing	Reading

Board Experience

Past Board Experience

- Yes
 No

Years of Board Experience

- None
 >1 year
 1-3 years
 3-5 years
 5+ years

Briefly describe your previous Board experience (if applicable)

Areas of Expertise

(Combined education and/or work experience)

	>1 year	1-3 years	3-5 years	5+ years
Business Administration, Management				
Advocacy				
Community Partnership, Engagement				
Executive Leadership				
Finance, Accounting, Audit				
Risk Management				
Government				
Non-profit				
Human Resources, Organizational Development				
Law Enforcement, Criminal Justice System				
Legal				
Marketing, Communications, Public Relations				
Policy, Governance				
Project Management				
Strategic Planning				
Technology, Digital Transformation				
Victim Services				
Other: _____				

Briefly describe why you are interested in joining the RVSS Board.

Participation

As part of the Board membership requirements, all Board Members are required to:

- Attend monthly Board Meetings and any Special Meetings (e.g., Annual General Meeting)
- Sit on at least one Standing Committee and/or Board Working Group

Executive Committee

The Executive Committee acts as a steering committee for the Board. The Executive Committee ensures the maintenance of good governance practices, provides organizational direction and oversight, and manages issues of a serious nature.

Finance Committee

The Finance Committee provides financial guidance, oversight, and analysis for the organization, including budgeting, financial planning, reporting and safeguards.

Governance and Nominations Committee

The Governance and Nominations Committee oversees and enhances the governance, organization, and performance of the Board. The Governance and Nominations Committee recruits and on-boards new board members, plans for board and committee succession, and evaluates the performance of the board, committees, and individual members.

<p>Are you able to donate a minimum of seven (7) hours per month to Board and Committee Meetings?</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>
<p>Please indicate which Standing Committee(s) interests you.</p>	<p><input type="checkbox"/> Executive Committee (Note: must be elected as an Executive Member) <input type="checkbox"/> Finance Committee <input type="checkbox"/> Governance and Nominations Committee</p>
<p>Are you interested in running for an Executive Member position?</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>
<p>If you are interested in running for an Executive Member position, please indicate which position interests you.</p>	<p><input type="checkbox"/> Chair <input type="checkbox"/> Vice-Chair <input type="checkbox"/> Treasurer <input type="checkbox"/> Secretary</p>

Other Information

As part of the membership requirements, all Board Members are required to submit the results a Criminal Record Check.

Have you ever been convicted of a criminal offence for which a pardon has not been granted?

- Yes
 No

References

1. Name

Relationship to Applicant

Phone Number(s)

Home: _____

Work: _____

Cell: _____

2. Name

Relationship to Applicant

Phone Number(s)

Home: _____

Work: _____

Cell: _____

Signature

By signing this application, you acknowledge that the information provided is true and correct to the best of your knowledge. Upon signature and submission, this application and related personal information shall be held in strict confidence. The RVSS Board complies with the FOIP Act and its related regulation in the collection, use, storage, and retention of personal information.

Signature

Print Name

Date

Application Steps:

- 1. Complete the Board of Directors Application Form**
- 2. Submit a copy of your resume/CV**
- 3. Provide any letters of reference (Note: may be requested upon selection for an interview)**
- 4. Email your application to [insert email]**

Thank you for your interest in volunteering for the RVSS Board.